

NCPRD Class Instructor Written Interview

Instructor's Name:

Date:

Address:

Phone:

Answer the questions as completely and thoroughly as possible. Use additional paper as needed. Typed answers are preferred. If using a computer just fill in the blanks

Title of Class:

Targeted Participants: (age, gender)

Number of Students in class: Minimum:

Maximum:

What are the objectives of the class?

A list of skills, knowledge and abilities the student can expect to learn by participating in your class.

Please explain the routine or activity structure you usually follow for each class meeting. A schedule of general activities that the class will follow to enable you to meet the class objectives. It generally consists of a Set-up Time; A Warm Up Exercise to review last weeks lesson; Introduction and Demonstration of New Skill; Exercise to practice new skill; Cool down or Clean up time, with information about what will be covered in the next class meeting.

Please describe the program unit plan for your class.

A detailed outline of objectives, skills, and or abilities and the order you plan to present them throughout the class sessions. It should indicate the best progression of skills and the order of instruction to allow the student to build his/her abilities upon the previous lesson.

Please write a sample of your lesson plans for one class meeting?

A detailed description of specific lesson activities you will teach as the students observe, practice, explore, duplicate or create, enabling them to learn, practice and perfect a new skill, ability or knowledge.

Write a brief brochure description of the class you will instruct.

Write a sample of what you would like to see appear in our brochure. It should include the price of the class, how many class meetings, materials needed and supply fees if applicable. Most importantly, include the class objectives so our participants will know what to expect to gain as participant in your class.

List your qualifications and experience:

**What hourly salary would best compensate you for your experience and abilities? _____ or
Payment may also be in the form of a percentage per student. This makes the minimum #
of students more flexible.**

Class fees are: 1. based on Instructor compensation, materials, & NCPRD expenses.

Fees = Instructor + Materials + NCPRD ÷ # of minimum participants

or 2. Based on a percentage of # of students. Instructor's % X # of students